



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

SIM SHERIDAN

Constituency

WEST RENFREWSHIRE

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to ~~stay overnight~~ away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 10 04

to 30 10 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 3413 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

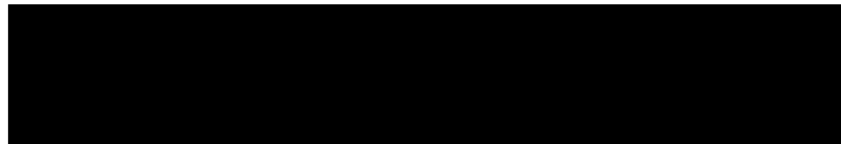
▶ please specify

Total

£ 3413 : 00 p

Details of second home *If applicable*

Address of
second home
for Additional
Costs Allowance


Declaration

I confirm that I incurred those costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

29/05/04

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

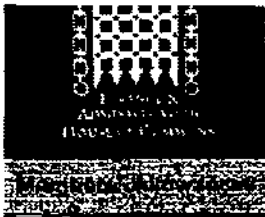
- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



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Your details

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Constituency

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Claim details

Notes

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 10 104 to 10 30 104

Total cost of hotel stays
attach all receipts

£ _____ : _____ p

Mortgage payments
(interest only) or rent

£ _____ : _____ p

Food

£ 300 : _____ p

Utilities

£ 100 : _____ p

Council Tax/Rates

£ _____ : _____ p

Telephone and telecommunications

£ 150 : _____ p

Cleaning

£ 125 : _____ p

Service/maintenance

£ 100 : _____ p

Repairs/insurance/
security

£ _____ : _____ p

Other

£ _____ : _____ p ▶ please specify _____

Other

£ _____ : _____ p ▶ please specify _____

Other

£ _____ : _____ p ▶ please specify _____

Total

£ 775 : _____ p

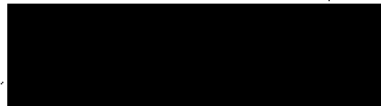


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Your details

Name
in CAPITAL LETTERS
Constituency

SIM SHERIDAN

WEST RUMFORSHIRE

Claim details

Notes
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 10 04

to 30 10 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 3413.00 p

Food

£ : p

Utilities

£ : p

Council tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 3413.00 p

Form ACA2 (03/04)

Details of second home

Address of
second home
for Additional
Costs Allowance

[Redacted address box]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature box]

MP

Date

29/05/04

Data protection

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The information you give will be seen by:

staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims

National Audit Office staff

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Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 9AA



Member's claim form

30 JUN 2004

DFA

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this form

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Your details

Name
in CAPITAL LETTERS

SIM SHERIDAN

Constituency

WEST BEDFORDSHIRE

Claim details

Notes

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 10 5 164

to 30 10 6 104

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 500 : p

Utilities

£ 200 : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ 200 : p

Cleaning

£ 250 : p

Service/maintenance

£ 200 : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1350 : 00 p

continued on page 2



Member's claim form

10/11/04

Members' Allowances

About filling in this form

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Your details

Name in CAPITAL LETTERS

SIM SHERIDAN

Constituency

WEST REHFROUSHIRE

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 10 04 to 31 12 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 3413 : - p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

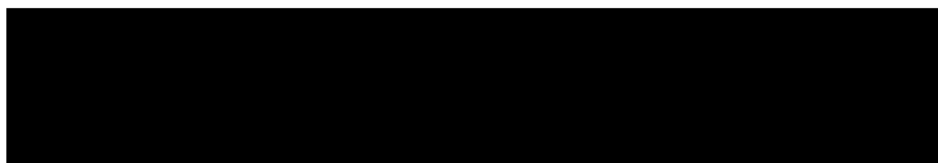
▶ please specify _____

Total

£ 3413 : p

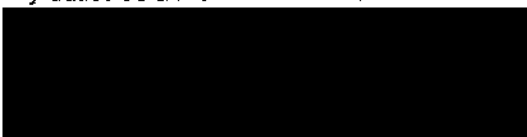
Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

14/9/04**Data protection**

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
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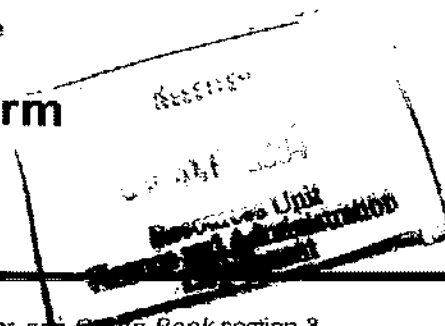
If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

**Send your completed
form to**

Members' Allowances Section, Operations Directorate,
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Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

SIM SHERIDAN

Constituency

WEST REXFREWSHIRE

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 24 108 104

to 25 108 104

Total cost of hotel stays
attach all receipts

£ 120 : - p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 40 : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 160 : p

Details of second home *If applicable*

Address of
second home
for Additional
Costs Allowance

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

8/9/04

Data protection

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
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Member's claim form

Members Allowances

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- 1. For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name
in CAPITAL LETTERS

SIM SHERIDAN

Constituency

WEST RENFREWSHIRE

Claim details

Notes

You can only claim for

- 1. costs you have actually paid
- 2. additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- 1. all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- 1. receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 11 04 to 31 12 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 3500 : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 3500 : p

continued on page 2

Details of second home *(if applicable)*

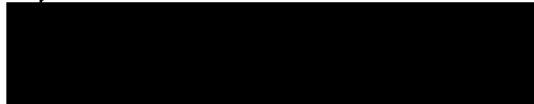
Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

17/12/04

Data protection

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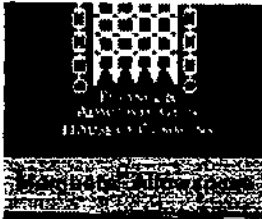
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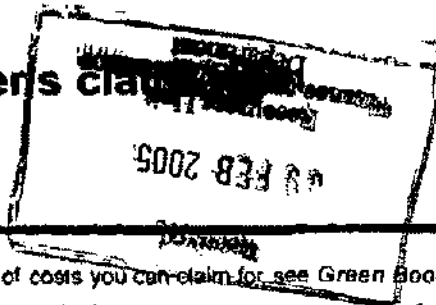
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Members claim



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Your details

Name
in CAPITAL LETTERS
Constituency

SIM SHERIDAN
WEST REHFRESHIRE

Claim details

Notes

You can only claim for

Please list

Please attach

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 11 04 to 08 10 05 ✓

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 535 : p ✓

Utilities

£ 200 : p

Council Tax/Rates

£ 100 : p

Telephone and
telecommunications

£ 300 : p

Cleaning

£ 150 : p

Service/maintenance

£ 200 : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

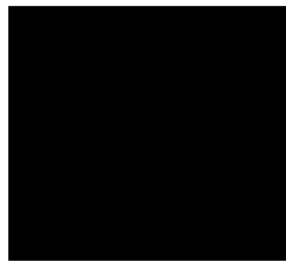
▶ please specify _____

Total

£ 1485 : 00 p



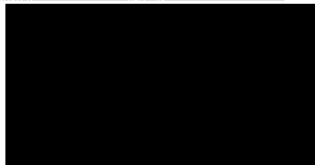
Member's claim form



Members' Allowances

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Your details

in CAPITAL

Con

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WEST RENFREWSHIRE

Claim details

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- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/07/04

to 30/09/04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 500 : p

Utilities

£ 200 : p

Council Tax/Rates

£ 200 : p

Telephone and
telecommunications

£ 200 : p

Cleaning

£ 150 : p

Service/maintenance

£ 200 : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

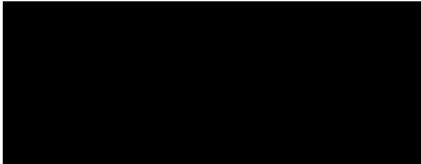
Other

£ : p

▶ please specify

Total

£ 1450 : p



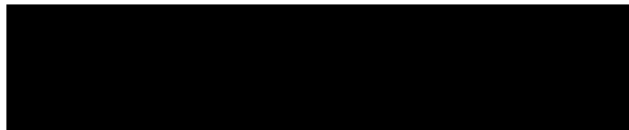
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

12/10/04

Data protection

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