



Communications Allowance
Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
 in CAPITAL LETTERS

JIM SHERIDAN MP

Constituency

RAISLEY & BANBROUGHSHIRE NORTH

Office use only

Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01, 03, 08 to 31, 03, 08

Allowance year

2007, 2008 ✓

Suppliers

Amount

SOS LTD

£ 1703.75 ✓

£ : P

£ : P

£ : P

£ : P

£ : P

£ : P

£ : P

£ 1703.75 ✓

Office use only

Allow. -/' Supp ID / Exp.Type
 (Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, in the performance of my Parliamentary duties.

Signature

MP

Date

14/04/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments

SALES INVOICE



Invoice No. [REDACTED]	Order No. [REDACTED]
Invoice Date. [REDACTED]	Account No. [REDACTED]

Invoice To.
Jim Sheridan MP
[REDACTED]

Deliver To.
- Jim Sheridan MP
[REDACTED]

[REDACTED]

Tel. [REDACTED]
Fax. [REDACTED]

Qty	Invoice Details	Unit Amount	Net Amount	VAT Amount
1	Superfax PF215 Serial No [REDACTED] Installed TBC	1,450.00	1,450.00	253.75

[REDACTED]

[REDACTED]

[REDACTED]

Payment Terms: 30 days, due by 30 Apr 2008

NET	E1,450.00
VAT	E253.75
TOTAL	E1,703.75



Communications Allowance

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page 1 of 2

Direct payment of suppliers 19 OCT 2007

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Your details

Name in CAPITAL LETTERS

JIM SHELDON MP

Constituency

RAISLEY & BANBRELSHIRE NORTH

Office use only

Costs

M

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 01, 10, 2007 to 31, 10, 2007. Allowance year 2007, 2008

Suppliers

Amount

SCOTTISH & UNIVERSAL NEWSPAPERS LTD

£ 141 : 00 p

||

£ : p

||

£ 126 : 90 p

£ 126 : 90 p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, or partly in the performance of my Parliamentary duties.

Signature

MP

Date

15/10/07

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed**Comments**

**SCOTTISH
NEWSPAPERS**

SCOTTISH & UNIVERSAL
NEWSPAPERS LTD

SALES INVOICE

INVOICE No.	[REDACTED]
INVOICE DATE	24/09/2007
CUSTOMER A/C No.	[REDACTED]
CUSTOMER TEL No.	[REDACTED]
CUSTOMER ORDER	[REDACTED]
SALES REP & AD REF	[REDACTED]
PAYMENT DUE BY	[REDACTED]

JIM SHERIDAN MP

If you wish to discuss this invoice

PUBLICATION	DESCRIPTION	TOTAL COST
FR	CATCHLINE : J SHERIDAN	
PD	SIZE : 07x04	
RW	CLASS : ROP-PDE FP TUESDAY	
	DATE : Sep 21	
	DATE : Sep 18	
	DATE : Sep 21	
	GROSS	120.00

26 OCT 2007

RECEIVED
28 SEP 2007

FR=FIND IT RENFREWSHIRE PD=Paisley Daily Express RW=renfresshire World

GOODS VALUE	120.00
VAT 17.50%	21.00
INVOICE TOTAL	141.00

Please detach and return with payment

PAYMENT ADVICE

INVOICE No.	[REDACTED]	1
INVOICE DATE	[REDACTED]	
CUSTOMER A/C No.	[REDACTED]	R
CUSTOMER NAME	JIM SHERIDAN MP	
AMOUNT DUE		141.00

www.fcscotland.co.uk

A Trinity Mirror business

JIM SHERIDAN MP

INVOICE No.

INVOICE DATE

CUSTOMER A/C No.

CUSTOMER TEL No.

CUSTOMER ORDER

SALES REP & AD REF

PAYMENT DUE BY

If you wish to discuss this invoice
contact [redacted] on [redacted]

PUBLICATION	DESCRIPTION	TOTAL COST
	CATCHLINE : JIM SHERIDAN	
	SIZE : 07x04	
	CLASS : ROP-PDE FP WEDNESDAY	
PD	DATE : Sep 26	
RW	DATE : Sep 28	
	GROSS	108.00

26 OCT 2007

RECEIVED
- 3 OCT 2007

PD=Paisley Daily Express RW=renfreshire Wor

GOODS VALUE	108.00
VAT 17.50%	18.90
INVOICE TOTAL	126.90

Please detach and return with payment

PAYMENT ADVICE

INVOICE No.

INVOICE DATE

CUSTOMER A/C No.

CUSTOMER NAME

AMOUNT DUE

1

R

JIM SHERIDAN MP

126.90

SCOTTISH
NEWSPAPERS

SCOTTISH & UNIVERSAL
NEWSPAPERS LTD

SALES INVOICE

INVOICE No.

INVOICE DATE

CUSTOMER A/C No.

CUSTOMER TEL No.

CUSTOMER ORDER

SALES REP & AD REF

PAYMENT DUE BY

JIM SHERIDAN MP

If you wish to discuss this invoice
contact [redacted] on [redacted]

PUBLICATION	DESCRIPTION	TOTAL COST
	CATCHLINE : J SHERIDAN	
	SIZE : 07x04	
	CLASS : ROP-PDE FP [redacted]	
PD	DATE : Oct 3	
RW	DATE : Oct 5	
	GROSS	108.00

26 Oct 2007

PD=Paisley Daily Express RW=renfresshire World

GOODS VALUE	108.00
VAT 17.50%	18.90
INVOICE TOTAL	126.90

Please detach and return with payment

PAYMENT ADVICE

INVOICE No.

INVOICE DATE

CUSTOMER A/C No.

CUSTOMER NAME

AMOUNT DUE

1

R

JIM SHERIDAN MP

126.90



FINANCE & ADMINISTRATION HOUSE OF COMMONS

Communications Allowance Direct payment of suppliers

2007 AON 9 0

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For details of costs you can claim for please refer to b

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JIM SHERIDAN MP

Constituency

RAISLEY & BENFLEWESHIRE NORTH

Office use only

Costs

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

Period of claim

from / / to / /

Allowance year

2007, 2008

Suppliers

Amount

Suppliers	Amount
ERSKINE PRINT	£211.50p
SCOTTISH & UNIVERSAL NEWSPAPERS	£141.00p
" " "	£141.00p
DELL CORPORATION	£348.98p
" "	£54.05p
	£ : p
	£ : p
	£ : p

Office use/only Allow.

Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

Data protection

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Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



SALES INVOICE

JIM SHERIDAN MP
[Redacted]

Invoice No:	[Redacted]
Invoice/Tax Date:	[Redacted]
Order No:	[Redacted]
Account No:	[Redacted]

CODE	PRODUCT DESCRIPTION	NET AMOUNT	VAT AMOUNT
LETT01	LETTERHEADS 2000 OVERPRINT LETTERHEAD FULL COLOUR + 1 SPOT COLOUR	180.00	31.50

[Redacted]

RECEIVED
22 OCT 2007

TERMS: STRICTLY 30 DAYS FROM DATE OF INVOICE UNLESS OTHERWISE STATED.

PLEASE NOTE OUR TERMS & CONDITIONS.

ALL QUERIES MUST BE NOTIFIED WITHIN 14 DAYS OF THE DATE OF INVOICE

Sub Total	180.00
VAT 17.50%	31.50
Total Due	211.50

[Redacted]

SALES INVOICE

INVOICE No.

INVOICE DATE

CUSTOMER A/C No.

CUSTOMER TEL No.

CUSTOMER ORDER

SALES REP & AD REF

PAYMENT DUE BY

JIM SHERIDAN MP

PUBLICATION

DESCRIPTION

TOTAL COST

CATCHLINE : J SHERIDAN
 SIZE : 07x04
 CLASS : ROP-PDE FP
 DATE : Oct 12
 DATE : Oct 8
 DATE : Oct 12

FR
 PD
 RW

GROSS

120.00

RECEIVED
 18 OCT 2007

FR=FIND IT RENFREWSHIRE PD=Paisley Daily Express RW=renfreshire World

GOODS VALUE	120.00
VAT 17.50%	21.00
INVOICE TOTAL	141.00

(Please detach and return with payment)

PAYMENT ADVICE

INVOICE No.

1

INVOICE DATE

CUSTOMER A/C No.

R

CUSTOMER NAME

JIM SHERIDAN MP

AMOUNT DUE

141.00

SALES INVOICE

INVOICE No.	
INVOICE DATE	
CUSTOMER A/C No.	
CUSTOMER TEL No.	
CUSTOMER ORDER	
SALES REP & AD REF	
PAYMENT DUE BY	

JIM SHERIDAN MP

If you wish to discuss this invoice

PUBLICATION	DESCRIPTION	TOTAL COST
FR	CATCHLINE : J SHERIDAN	
PD	SIZE : 07x04	
RW	CLASS : ROP-PDE FP	
	DATE : Oct 19	
	DATE : Oct 16	
	DATE : Oct 19	
	GROSS	120.00

RECEIVED
 24 OCT 2007

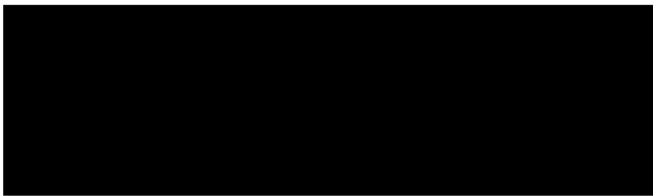
FR=FIND IT RENFREWSHIRE PD=Paisley Daily Express RW=renfreshire World

GOODS VALUE	120.00
VAT 17.50%	21.00
INVOICE TOTAL	141.00

(Please detach and return with payment)

PAYMENT ADVICE

INVOICE No.		1
INVOICE DATE		
CUSTOMER A/C No.		R
CUSTOMER NAME	JIM SHERIDAN MP	
AMOUNT DUE		141.00



Invoice

Invoice to:

Deliver To:

Jim Sheridan MP

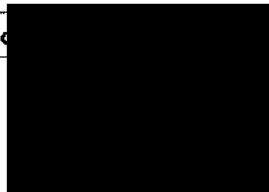


Invoice No: Customer No: Dell Order No: Page 1 of 2

Your Ref/PO No. MyFinancials PIN Despatch Note No. Despatch Date Payment Terms Invoice Date

Jim Sheridan MP

Booking Reference: Account Manager Account Manager Tel Account Manager Fax Account Manager Email



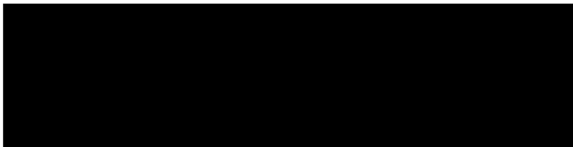
Item No.	Description	Quantity	Unit Price	Net
593-10051	Dell - 5100cn - Cyan - Standard Capacity Toner	1	99.00	99.00
593-10052	Dell - 5100cn - Magenta - Standard Capacity Toner	1	99.00	99.00
593-10053	Dell - 5100cn - Yellow - Standard Capacity Toner	1	99.00	99.00
800-10709	Info - Laser Standard Consumables Delivery	1	0.00	0.00

VAT Summary

VAT Rate %	GBP Total Net £	GBP VAT £
17.5	297.00	51.98

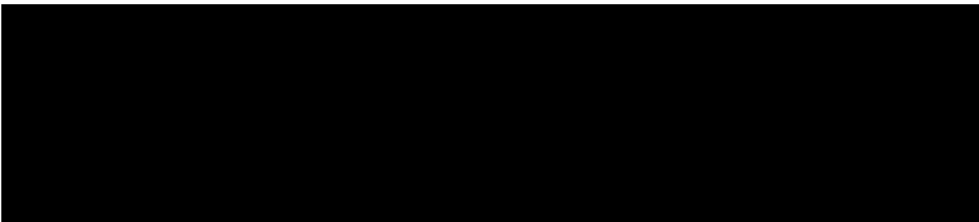
	GBP
Subtotal	297.00
Freight	0.00
VAT £	51.98
Total	348.98

Tag Nos.



Dual use goods: Subject to control if exported outside the European Union. These commodities, technology or software were exported in accordance with the US Export Administration Regulations. Diversion contrary to U.S. law prohibited. The purchaser agrees to indemnify the seller and hold the seller harmless from and against all claims, liability, and obligation whatsoever (including, but not limited to, reasonable attorneys' fees) arising out of the transfer of these commodities across national boundaries without proper government licenses and authorizations. Reexport/retransfer without prior authorization from the US Bureau of Export Administration is prohibited. Export, reexport, sale or retransfer to military end-users or end-uses in prohibited destinations and proliferation end-users and end-uses is strictly prohibited without prior authorization from the US government.

Please include Invoice number, Customer Number and Order Number on any correspondence with Dell





Main telephone

Invoice

Invoice to:

Deliver To:

Jim Sheridan MP

Invoice No: [redacted] Customer No: [redacted] Dell Order No: [redacted] Page 1 of 2

Your Ref/PO No.
MyFinancials PIN
Despatch Note No.
Despatch Date
Payment Terms
Invoice Date

Booking Reference:
Account Manager
Account Manager Tel
Account Manager Fax
Account Manager Email

Item No.	Description	Quantity	Unit Price	Net
593-10054	Dell - 5100en - Black - Standard Capacity Toner	2	23.00	46.00
900-10709	Info - Laser Standard Consumables Delivery	1	0.00	0.00

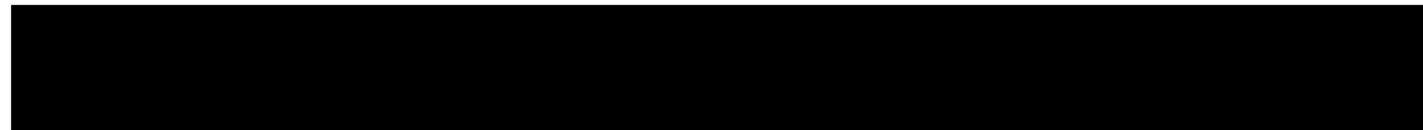
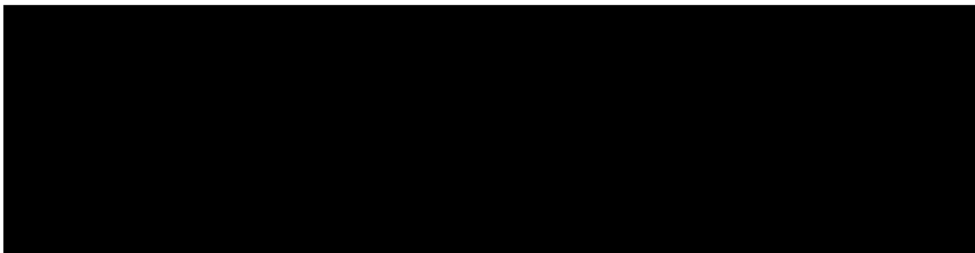
VAT Summary

VAT Rate	GBP	GBP	Subtotal	GBP
%	Total Net £	VAT £	Freight	
17.5	46.00	8.05	VAT £	8.05
			Total	54.05

Tag Nos.

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Communications Allowance
Direct payment of suppliers

Comms2

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12 DEC 2007

12 DEC 2007

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Your details

Name
in CAPITAL LETTERS

JIM SHARROCK MP

Constituency

PAISLEY & RENFREWSHIRE

Office use only	Costs

Claim details

You can only request
Please ensure

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- you attach all supplier invoices.

Period of claim

from 01 / 12 / 2007 to 31 / 12 / 2007 Allowance year 2007, 2008

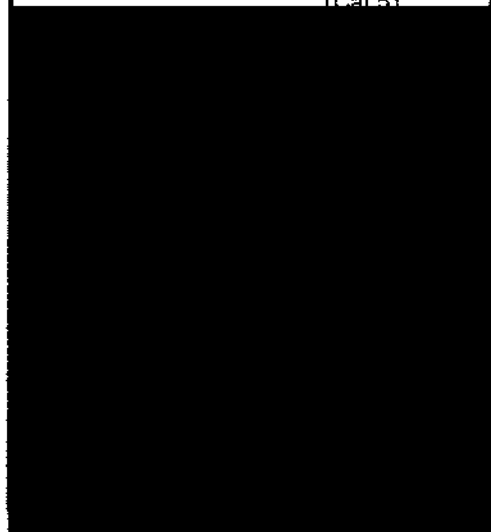


Suppliers

Amount

<u>LYRECO</u>	£ <u>18</u> : <u>00</u> p
<u>+ VAT</u>	£ <u>21</u> : <u>15</u> p
	£ : p
<u>OTHER ITEMS ON INVOICE</u>	£ : p
<u>CLAIMED ON C2</u>	£ : p
	£ : p
	£ : p
	£ : p

Office use only
Allow. / Supp ID / Exp.Type
(Cat 5)



Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



JIM SHERIDAN MP

DELIVERY ADDRESS

Tel: Fax:

CUST. N°: VAT:

INVOICE N° PAGE 1

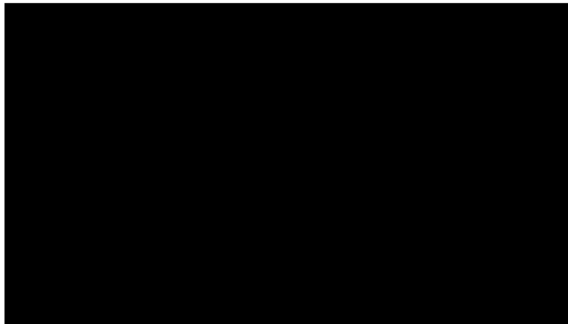
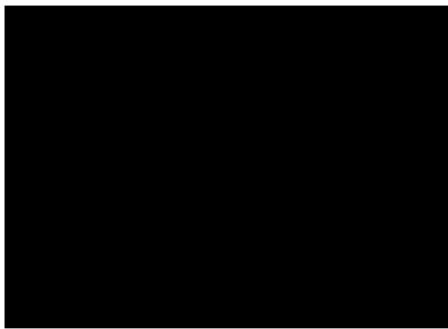
TAX POINT DATE: 30/11/2007 PAYMENTTERMS: 31/12/2007

JIM SHERIDAN MP

INVOICE ADDRESS

CUSTOMER REFERENCE

Product Code	Quantity Delivered	Product Description	Unit gross price Excl. VAT	Unit net price Excl. VAT	Total net price Excl. VAT	VAT Code
Do we have your name and address details correct? If not, please fax your correct details to us on fax number :						
Delivery of 06/11/2007						
Order No	of	Your ref:				
	2	PK10 KENCO COFFEE WH FRESH SEAL 100Z		2.79	5.58	0
	2	PK10 PG TIPS TEA BAGS WHITE 10 OZ		2.49	4.98	0
Delivery of 16/11/2007						
Order No	of	Your ref:	5.11.07			
	4	RM250 IMPEGA PAPER A4 160G CREAM Exceptional discount		4.50	18.00	0
Delivery of 16/11/2007						
Order	of	Your ref:				
	4	PK10 KENCO COFFEE WH FRESH SEAL 100Z		2.79	11.16	0
Delivery of 30/11/2007						
Order	of	Your ref:				
	2	PK10 KENCO COFFEE WH FRESH SEAL 100Z		2.79	5.58	0
	2	PK10 PG TIPS TEA BAGS WHITE 10 OZ		2.49	4.98	0



See our general terms and conditions of sale in our catalogue.

*** IF YOU HAVE A QUERY ON THIS INVOICE PLEASE CALL OUR CUSTOMER SERVICE DEPARTMENT ***

Total Excl. VAT 50.28
Total VAT 3.15

VAT code % rate	0	1	17.50
Total excl. VAT	32.28		18.00
Freight			
Total VAT			3.15

Amount Due Inc. VAT GBP 53.43